**Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

Planned period of the training activity: from *[day/month/year]* till *[day/month/year]*

Duration (days) – excluding travel days: ………………….

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F*] |  | Academic year | 20../20.. |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Adiyaman University | Faculty/  Department |  |
| Erasmus code[[4]](#endnote-4)  (if applicable) | TR ADIYAMA01 |
| Address | Altınsehir, Ataturk Blv.  No: 1, 02040 Adiyaman  Center / Adıyaman | Country/ Country code[[5]](#endnote-5) | TURKEY/TR |
| Contact person  name and position | Lecturer M. Ercan BALTALI  Erasmus+ Institutional  Coordinator | Contact person e-mail / phone | erasmus@adiyaman.edu.tr |

**The Receiving Institution / Enterprise[[6]](#endnote-6)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code  (if applicable) |  | Faculty/Department |  |
| Address |  | Country/ Country code |  |
| Contact person, name and position |  | Contact person e-mail / phone |  |
| Type of enterprise:  NACE code [[7]](#endnote-7)  (if applicable) |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: ………………………………………

|  |
| --- |
| **Overall objectives of the mobility:**  **To acquire competences such as knowledge, skills and behaviour supports the professional development of individuals working in different institutions in different countries. It would also allow us to share good practices, cultural exchange, and cooperation between the countries while learning from others.** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member. Further, the strategies learned in the staff mobility will help scholars to apply them to the curriculum to modernize and internationalize the university teaching strategy. Also, they will share their knowledge with staffs from other universties to spread the trends in their home country. |
| **Activities to be carried out:**  To learn about staff and student mobility process,  To learn how to make bilateral agreement,  To do office work,  To practice some work about Erasmus+ mobility,  To share ideas about new trends for university students’ education,  To interact with scholars and students to engage in knowledge construction**,** |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**  Creating safe spaces to share the knowledge,  Sharing experiences to bolster international relationships,  Learning/Sharing the best practices in education at university level,  Getting in touch with educational researchers in the field,  Evaluating the similarities and differences between institutions,  Fostering interpersonal and intrapersonal development,  Strenghtening relationships between universities,  Contributing the academia with schoalarly works through engaging conversation with academics. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[8]](#endnote-8)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person: Lecturer Mehmet Ercan BALTALI  Erasmus+ Institutional Coordinator  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives.. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-6)
7. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-7)
8. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-8)